

CLIFTON CAMPVILLE WITH THORPE CONSTANTINE PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON
11th March 2025 @ 7pm
In the Clifton Campville village hall

Correspondence – All correspondence was circulated before the meeting

Present: Cllr Nicholls, Cllr E Leedham, Cllr R Leedham, Cllr Tongue, Cllr Dade, Cllr Bennion.
Clerk – Sue Hughes. members of the public. 1

In the absence of the Chairman, Cllr Tongue was voted in by all members present, to act as Chair for this meeting.

1. **Apologies** – Cllr Green (Chairman), Cllr Bostock. Cllr Amsden.

2. **Declaration of interest** - None

3. **Members of the public**

Pat Moore informed the PC that on behalf of the village hall they wish to do more for Remembrance Day Service as the attendance wasn't good last year. Plaques for lamp posts were raised, and Pat was informed that the PC would be discussing this at a future meeting. Discussions with the school have also taken place and the Headteacher said that projects on VE Day would be taking place, which hopefully would lead to a better attendance at future services. It was also mentioned that the school children could become more involved with the annual litter picks too, which wasn't as well attended this year. Cllr Nicholls shared information on other services that take place at the old hospital in Tamworth, where a bronze memorial plaque is and includes all local villages. Cllr Nicholls offered to share a history of those listed on the memorial from this Parish with Pat who could offer it to the school.

The public was informed that they were welcome to stay for the remainder of the meeting but could not speak or be involved whilst Parish Council members (only) discuss PC business.

4. **Approval of Minutes from previous meeting** – 14th January 2025

a. These were circulated before the meeting, taken as read, and signed as a true record by the Acting Chairman.

b. Matter arising – 9a Planning application 24/0092/COU Chapel House – change of use refused.

5. **Crime** – Details were shared that an arrest had been made in association with Clifton Campville incidents.

PC will continue to liaise with police and share smart alerts.

Clerk to Invite PCSO Davina to future meetings.

Clerk to enquire with SDDC PCSO about reports in their local area for sharing and smart alerts.

6. **Finance** – All documents circulated before and during the meeting
 Balance of accounts: Current £16,752.04 @ 14.2.2025 - Savings £10,058.03 @ 27.2.2025
 Statements were shared with members and signed by the Acting Chair.
Approval of payments and note of receipts were made for the following:
Payments/Receipts
- a. £260.30 Clerks expense (includes payments to Wix for the website - 3yr contract)
 - b. £2507.99 Elan City new SIDs
 - c. £2994 Keble Heath – installation of SIDs and Post.
 - d. £28.27 Kay Dade – Litter pick, cake supplied
 - e. £15.65 Ann Tongue – Litter pick refreshments
 - f. £10,100 E J Robinson – Bus shelters
 It was **agreed** in future to include a 10-15% contingency plan to incur additional costs.
 - g. 'Have a Heart' – Haunton defibrillator upkeep – it was **agreed** to include this in next year's donation.
- Receipts acknowledged**
- h. £870 Allotment renewals
- Reserve approved** by all members present
- i. Expected balance on 31.3.2025 is £10,800.00
 £10,000 – 6 month running costs and EMF of £800.00 for village furniture maintenance
7. **Local items**
- a. Sarah Edwards MP – Visit to Parish see 7d.
 - b. Litter pick 2025 – It was reported that attendance this year was disappointing.
 Suggestions received for future litter pick events will be deferred to a meeting later in the year.
 Thanks to Cllr Dade for supplying certificates for the children
 - c. Councillor responsibilities for 2025 – All agreed
 - d. Drop-in surgeries for residents to meet PC members were discussed, also inviting District/County Cllrs and the MP was suggested. – Dates with ideas to be confirmed at a future meeting.
 - e. Village entrance signs/gates – No plans at present but will be revisited in the future.
8. **Planning**
- a. **25/00138/FUH**
 Mease Valley Mr & Mrs Kirkpatrick
 Highfields Farm, Clifton Lane, Staffordshire B79 0AQ
 Erection of a single storey side and rear extension with integral garden wall, re-construction of existing single storey rear extension, reinstatement and new rear windows at first and second floor level and various restoration works to existing brickwork, render skirt and entrance portico – **No objections**
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 - b. **25/00139/LBC Clifton**
 Mease Valley Mr & Mrs Kirkpatrick
 Highfields Farm, Clifton Lane, Staffordshire B79 0AQ
 Works to listed building to enable the erection of a single storey side and rear extension with integral garden wall, re-construction of existing single storey rear extension, reinstatement and new rear windows at first and second floor level and various restoration works to existing brickwork, render skirt and entrance portico – **No objections**
 - c. **25/00028/CLE** - (Certificate of Lawfulness - Existing)
 Timothy Starkey
 Thorpe Grange, Thorpe Lane, Tamworth, Staffordshire
 Proposal: Certificate of Lawfulness (Existing): Confirmation that annexe is associated with Thorpe Grange - **Placed on agenda but no consideration required**

9. **Clerks**

- a. Salary increase from SCP16 to SCP17 as per contract from 1.4.25. **Approved** by all members present.
- b. Carry over 8 hours (1 week) annual leave to 2025/2026, remaining 7 hours to be taken in March when workload permits. – **Approved** by all members present.
- c. Clerk's Pension – Clerk to put in writing a request for pension, including figures of potential lost contribution from 2020. PC to investigate pension providers, payroll service providers. The PC acknowledged they had failed in providing a pension for the Clerk in the past.

10. **Reports and Items for Future meetings**

- a. Suggestion - New Bus shelter to display a plaque in memory of John Cliffe
- b. Pension
- c. Cllr Bennion sends apologies for the next meeting

Meeting concluded @ 20:40

Next Meeting 13th May 2025 to include Annual Parish meeting